

# Hildale City Council Meeting

320 East Newel Avenue, Hildale, Utah 84784  
Tuesday, July 12, 2016

**Present:**

**Mayor:** Philip Barlow

**Council Members:** Carlos Jessop, Doran Jessop (telephonic), Brian Jessop (telephonic), and Carvel Nielsen (telephonic)

**City Recorder:** Raymond C. Barlow

**City Treasurer:**

**Staff:** Michelle L. Chatwin, Heber B. White, Brigham Johnson, Jeremiah Darger, Joseph Allred, and David Darger

**Presenter:**

**Public:** Jared Nicol, Brent North, Scott Fischer, Tamara Barlow, George Jessop, Chris Fischer, Shannon Hammon, Shayleen Thompson, and Dan Darger

**#1 Call to Order**

Mayor Philip C. Barlow called the meeting to order at 3:19 P.M.

**#2 Closed Executive Session**

Not needed.

Meeting recessed until 4:08 P.M.

**#3 Approval or Discussion of Pending or Contemplated Litigation, Claims, and Demands**

None.

**#4 Approval of Minutes of Hildale City Council Meetings Including Executive Council Meetings**

Minutes of meetings held May 4, 2016; June 14, 2016; June 17, 2016; June 22, 2016; and June 10, 2016. The minutes of June 10, 2016 were previously accepted, but needed to have some corrections made. A few needed corrections were pointed out.

**Carlos Jessop moved to amend and approve the minutes of the City Council meeting held June 10, 2016**

**Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**Carlos Jessop moved to approve the minutes of City Council meetings held May 4, 2016; June 14, 2016; June 17, 2016; and June 22, 2016.**

**Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Brian Jessop	X		

Motion carried.

#### **#5 Public Comment**

Mayor Philip Barlow encouraged public comment.

Scott Fischer: He stated that we would like to receive a copy of the council packet prior to the meeting. He also wanted to see copies of the past meeting minutes.

Jared Nicol: He expressed thanks for the print out of the budget received at the meeting. He quoted the city mission statement and requested Brian Jessop step down as a member of the City Council as he was shown as being in contempt of court, etc. which challenge his personal morality.

#### **#6 Reports and Informational Summaries**

Utility Departments: Richard J. Barlow went over the minutes of the utility board meeting held June 28, 2016 along with board actions. A question from the council regarding a waiver received from the Arizona Corporate Commission on abandoned risers lead to Richard calling Joseph Jessop, who explained the situation behind abandoned risers.

**Carlos Jessop moved to ratify the actions of the Utility Board in meeting held June 8, 2016**

**Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

Planning Commission: Raymond Barlow gave the report. The minutes of the meeting held July 5, 2016 were briefly reviewed. A few grammatical errors were pointed out.

**Carlos Jessop moved to ratify the actions of the Planning Commission in meeting held July 5, 2016.**

**Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

Police Department: Jeremiah Darger gave the report. He expressed gratitude for the efforts of the city council and staff. Due to the recent adoption of the animal policy, there will be a flyer put out to educate the public regarding this policy. Some supplies need to be ordered to ready the police cars for the flooding season. There has been an influx of drug abuse within the city mostly involving marijuana, but some involving methamphetamine. The July 4<sup>th</sup> weekend brought extra patrolling.

Treasurer's Report: Richard J. Barlow gave the report. The auditors are scheduled to come next week. Budget details have been in progress. Richard and Raymond attended the Hinton Burdick Local Government seminar.

City Recorder: Raymond C. Barlow gave the report and presented an option to appoint a city prosecution attorney. Mayor Barlow stated that he has been happy for the work the current city prosecutor has been doing and suggested leaving it as it is.

#### **#8 Consideration and Adoption of a Resolution for Adoption of Schedule of Fees and Penalties for 2016-2017**

Richard J. Barlow went over the recommended resolution which covered fees and penalties of Hildale City.

**Carlos Jessop moved to accept Hildale City Resolution 2016-06-07.**

**Doran Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		

Motion carried.

Carvel Nielsen expressed appreciation for staff effort on this item.

#### **#9 Consideration and Adoption of a Joint Resolution between the Town of Colorado City and the City of Hildale Adopting the Method of Segregation and Allocation of the Joint Utility Administration Fund, Water Fund, and Gas Fund for Budget and Accounting Purposed for Fiscal Year 2015-2016**

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Richard J. Barlow went over Resolution 2016-06-05.

**Carlos Jessop moved to adopt resolution 2016-06-05 – A Joint Resolution between the Town of Colorado City and the City of Hildale Adopting the Method of Segregation and Allocation of the Joint Utility Administration Fund, Water Fund, and Gas Fund for Budget and Accounting Purposed for Fiscal Year 2015-2016**  
**Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**#10 Consideration and Acceptance of a Memorandum of Understanding Relating to IT Services**

Richard J. Barlow presented the need to enter into a memorandum of understanding with an IT company for services. The selected IT support company is Executech.

**Carlos Jessop moved to accept the IT Memorandum of Understanding between Hildale City and Town of Colorado City for the Distribution of Cost of IT Support**  
**Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**#11 Consideration and Enactment of an Ordinance Empowering the City of Hildale to Revise, Codify, and Compile the Ordinances of the Municipality**  
Tabled.

**#12 Notice of Fiscal Year Employee Salary Adjustment**

Richard J. Barlow presented the necessary adjustments for the information of the council members.

**#13 Consideration and Permission to Advertise for Part Time Parks Help**

Richard J. Barlow presented the need to hire additional help at Maxwell Park. It would be a part time job.

**Carlos Jessop moved to advertise for part time park help.  
Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**#14 Consideration and Approval of Space Lease for Hildale Industrial Lot 29**

Richard J. Barlow presented the necessary lease. It needs to go before legal counsel and the fire district.

**Carlos Jessop moved to approve space lease for Hildale Industrial Lot 29 pending legal review and agreement of the Fire District.  
Doran Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**#15 Hildale Industrial Park Leases and Land Sales**

Raymond C. Barlow gave an update on the pending leases and land sales. A public hearing will need to be held in order to finalize the sales. A new request was received for lot 20.

**Carvel Nielsen moved to authorize the transfer of the interest of lot 20 from Sun & Sand, Inc. to Blaze Constructors, LLC upon receipt of required documents by the City Recorder.  
Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop			X
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**Carvel Nielsen moved to accept the proposed purchase offer from Sun and Sand in the name of Blaze Constructors, LLC to purchase Lot 20 of the Hildale Industrial Park upon receipt of required documents by the City Recorder.**

**Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop			X
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

A public hearing was set for Friday, July 29, 2016 for a public hearing.

#### **#16 Financial Report and Outstanding Bills**

Richard J. Barlow went over the financial reports.

**Carlos Jessop moved pay the bills.**

**Carvel Nielsen seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

#### **#17 Approve Large Purchases**

Richard J. Barlow presented the need to purchase an additional copier.

**Carlos Jessop moved authorize the purchase a Sharp MX-4070N copier from Les Olsen Company up to the budgeted amount.**

**Doran Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

Raymond C. Barlow presented the need to purchase oil for the Field Avenue project.

**Carlos Jessop moved to authorize purchase of oil up to \$21,000.**

**Brian Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

**#18 New Business Licenses**

None.

**#19 Other Business**

Mayor Philip Barlow indicated the need to go into executive session.

**Carlos Jessop moved to go into executive session to discuss legal matters.**

**Doran Jessop seconded. Roll call vote:**

	YES	NO	ABSTAIN
Carlos Jessop	X		
Carvel Nielsen	X		
Doran Jessop	X		
Brian Jessop	X		

Motion carried.

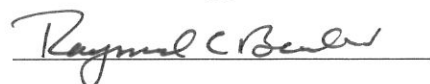
City Council went into executive session at 7:05 P.M.

Council returned at 7:31 P.M.

With no other business, meeting was adjourned at 7:32 P.M.

I verify that a copy of the notice and agenda was delivered to the Mayor and City Council members and posted at the City Hall, 320 E. Newel Avenue, Hildale, Utah and sent to the Utah State Public Meeting Notice coordinator.

Minutes were approved at the City Council Meeting on Aug 16, 2016.



Raymond C. Barlow, City Recorder